

PRIVACY POLICY CONSENT AND DISCLOSURE OF PROTECTED HEALTH INFORMATION

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

At Wolff Orthopedics & Sports Medicine, P.A. we constantly strive to provide the best possible care while at the same time, protecting your rights of privacy. You also are responsible when it comes to providing us with accurate and detailed information. This notice is intended to inform you of your rights as the patient as well as our rights, the provider of service.

Wolff Orthopedics and Sports Medicine maintain written reports including past medical history as well as current symptoms, diagnostic reports, and other medical information that may alter any decision making with diagnosis and treatment for each specific patient. This "medical record" is property of Wolff Orthopedics & Sports Medicine, but the information in it belongs to you. This allows you the right to review and or obtain a copy of this information upon request. In order to carry out your treatment and payment it is necessary for certain people or organizations to receive portions of this information to comply with standard of practice. Examples, for these situations are as follows; when specific medical care is contracted to another party such as diagnostic testing, and / or obtaining Durable Medical Equipment from another vendor. At that time, we may provide that specific provider or organization copies of any medical or billing information needed for them to render service. Healthcare insurance companies also will require information in making judgment in regards to your account and information needed to help with the decision of payment for service. These providers are also referred to as "Business Associates". When this is done we require the "Business Associate" to also take the same precautions with your information. You may at any time refuse disclosure of information. As required by law we may disclose health information for law enforcement purposes or if requested by a valid subpoena.

If you would like additional information not listed on this information sheet, you may do so by contacting the compliance officer for Wolff Orthopedics at 240-964-4887.

If you feel your rights have been violated and would like to file a complaint, you can do so by contacting the office or with the Civil Rights, U.S. Department of Health and Human Services. There will be no retaliation for filing a complaint with either of the above.

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200 Independence Ave., S.W.
Room 509F, HHH Building
Washington, DC 20201